

Online Learning

A. Definitions

Online Courses:

An “online course” is one in which more than half of the content is delivered online and more than half of the instruction is delivered online by a teacher from a different location than that of the student.

Online School Program:

“Online school program” is delivered by a school district or cooperative of school districts, and provides an online, comprehensive and sequential program of courses or grade level coursework and instruction in which more than half of the program is delivered online and more than half of the instruction is delivered online by a teacher from a different location than that of the student.

Online Learning Support Team:

District/school staff (*list members of the team here: recommended participants include a local advisor, registrar, a school administrator and the building technologist*) who will provide assistance to the student in accessing courses, understanding coursework and maintaining successful progress in the course.

B. Student Access to Online Courses and Online School Programs

The district will facilitate access to the following types of online learning opportunities ***as needed in conjunction with the policies and procedures of the neighboring school districts where our students will attend high school.***

1. Online courses must be OSPI-approved online courses created and taught by third-party course providers.
2. Online school program will be District-sponsored programs created and taught by third-party course providers.

Types of Online Courses Available

The district will facilitate access to Grade level coursework for K-8.

C. Student eligibility Criteria

The district will facilitate access to online learning courses and programs for students enrolled in grades K-8. Students taking an online course or participating in a district-created online school program must adhere to the following criteria:

1. Comply with existing district policies for registering/enrolling in a course or district program.

2. Students interested in attending an online school program in another district must follow the interdistrict transfer procedures in to entering that program.

D. Supporting Student Success

The district will provide the following support to students to help ensure a successful online learning experience:

1. All online students will receive assistance from the local online learning support team;
2. The registrar will advise students in selecting and registering for online learning options to which the district facilitates access;

E. Cost/Fees

1. Courses offered to students for which the district claims state education funding or that are included as part of the legally-required annual average total instructional hour offering of one thousand (1,000) hours will be paid for by the school district. Students/families may be responsible for fees as specified by the district fee schedule.

F. Information to Students and Parents or Guardians

The district will use a variety of methods to provide information to parents/guardians and students regarding online learning opportunities.

Information will be provided through the district Web page, counseling office brochures, newsletters, the student handbook and other appropriate district communication resources.

Information provided will include descriptions of online courses or online school programs, enrollment information, potential fees, a description of credit awarded for courses, student eligibility requirements, and the methods the district will use to support student success.

G. Student Responsibilities

1. Adhere to the district's code of conduct for academic integrity.
2. Comply with course/program participation and completion requirements.
3. Maintain high academic involvement.
4. Notify the district if participation in an online course/program ceases or changes.
5. Maintain agreed-upon levels of kinds of communication with the local advisor throughout the term of the online course.
6. Participate in an online course/program orientation.

H. Parent or Guardian Responsibilities

1. Parents or guardians are responsible for seeking appropriate technology – per district recommendations – for student participation in coursework outside of the school day or designated online learning period.

I. District Responsibilities

1. Inform parents/guardians prior to student enrollment in any online course or program.
2. Inform staff, parents/guardians and students of the online courses and programs that are available to them.
3. Inform staff, parents/guardians and students of the online course/online school program prerequisites, technology requirements, course outlines, syllabi and possible fees.
4. Provide online students who remain enrolled in the district and who participate in the online course or program during the school day, with computing hardware and connectivity required for participation in the online course or online school program.
5. Inform staff, parents/guardians and students of how to seek and access technology resources and technological requirements beyond the school day.
6. Ensure communication between the student's local advisor and parent/guardian.

Classification:

Adopted by the Board of Directors: 11/17/2010

Revised by the Board of Directors: N/A