



Green Mountain School District No. 103

13105 NE Grinnell Road • Woodland, WA 98674 • (360) 225-7366 • FAX (360) 225-2217

GREEN MOUNTAIN SCHOOL DISTRICT NO. 103

BOARD OF DIRECTORS

CLARK COUNTY, WASHINGTON

REGULAR BOARD MEETING MINUTES

Tuesday, March 26, 2024, 6:30 PM

Green Mountain School 8th grade classroom
and via Zoom connection

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chairman Eric Lowe called the Board Meeting to order at 6:30 p.m. Chairman Lowe led the Pledge of Allegiance.

MEETING PARTICIPANTS PRESENT and VIA ZOOM:

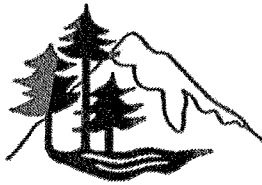
School Directors Present: Kessie (Kesiah) Brown, Eric Lowe, Kent Furman, Adam Dunn, Joyce Cooper

Secretary/Superintendent: Dave Holmes

Staff: Carla Whitmire

Staff via Zoom: Katie Kipp

2. **ADMINISTER OATH OF OFFICE TO KESIAH BROWN**
Chairman Lowe administered the Oath of Office to Kesiah Brown
3. **APPROVAL AND/OR REVISION OF AGENDA:** *Director Furman made motion to approve the agenda as written. Director Dunn seconded. Motion passed 5-0.*
4. **SAY SOMETHING POSITIVE:** Director Cooper is glad the Legislative session has ended, and our district may benefit from some of it. Director Furman likes how bright the campus looks with the trees gone. Director Dunn is glad the Board is whole again. Director Lowe is excited for the kids at CISPUS. Director Brown shared how lovely it is on campus and is excited for sunshine next week.
5. **APPROVAL OF MINUTES:**
February 27, 2024, Regular Board Meeting: *Director Cooper made motion to approve the minutes as written. Director Furman seconded. Motion passed 5-0.*
March 12, 2024, Board Workshop: *Director Cooper made motion to approve the minutes as written. Director Dunn seconded. Motion passed 5-0.*
6. **CORRESPONDENCE** - None
7. **DONATIONS** - None
8. **REPORTS** – Informational and Non-Action



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Superintendent's Report: Superintendent Holmes shared we are watching incoming 2024-25 kindergarten. So far numbers are low at 11 students on the list. Colf is finishing the punch list items on Phase II. Superintendent Holmes and Business Manager, Mitch are talking about replacing a bus. Bus depreciation costs would pay for the bus. Our Maintenance Department is beginning yard work. Budget status looks good. Technology-Currently moving to the cloud and working through issues with that. Superintendent Holmes is moving forward with meal service planning. A Sodexo representative visited the district and the kitchen. She gave advice on updates. He has made phone calls to OSPI and a Food Service Director from North Kitsap School District. Superintendent Holmes has submitted a grant for a dishwasher and reusable meal trays. The annual GMS survey will go out after spring break.

Budget Status Report: Budget status looks good with 20K added to the ending fund balance this last month.

Review of Board Priority Calendar: Nothing new to add to the calendar.

Principal's Report: Principal Vansoest is at CISPUS with students and submitted a written report.

Legislative Report: Director Cooper shared several bills that passed legislation. She looks forward to Green Mountain possibly benefitting from the Small School modernization bill.

9. **PUBLIC COMMENTS / COMMUNITY INPUT:** Katie Kipp thanked the board for aligning community beliefs with curriculum taught at Green Mountain.

10. ACTION ITEMS

A. Approval for **PTSO** purchase of water bottle filler station: *Director Furman made motion to approve the PTSO purchase of water bottle filler station. Director Cooper Seconded. Motion passed 5-0.*

11. CONSENT AGENDA

The consent agenda will be acted upon with a single motion unless a board member desires to remove an item from the agenda.

A. Main Consent Agenda

- 1) Approve payroll direct deposits of \$96,291.23
- 2) Approve benefit warrants 25392 through 25396 totaling \$30,852.78
- 3) Approve electronic paid payroll accounts payable payments totaling \$54,021.58
- 4) Approve electronic paid federal withholding taxes of \$8,385.74
- 5) Approve electronically paid capital projects and general fund payments of \$70,766.25
- 6) Approve general fund accounts payable warrants 25397 through 25411 totaling \$18,298.77

PCard Transaction Log

- 7) Approve 4th grade field trip to Oregon Trail Museum, Oregon City, OR, June 12, 2024

Director Cooper made a motion to approve the consent agenda as presented. Director Furman seconded. Motion passed 5-0.



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12. DISCUSSION ITEMS

- A. Capital Levy Ending Fund Balance Priority List – Superintendent Holmes shared results of bids for the update of the fire system, and the HVAC unit addition to the brick building. He has not yet received plans for the brick building second level steps and platform.
- B. Board workshop to interview architects for the possible capital projects grant – Once OSPI approves the small school planning grant, Superintendent Holmes will move forward with the RFQ and ask the board to meet regarding architect interviews.
- C. 2024 GMSD survey – Superintendent Holmes asked board members to send him any additions or changes to the survey. He plans to send it out after spring break.
- D. Bus purchases – Superintendent Holmes and Business Manager, Mitch are beginning to plan for a new bus. Board members asked him to move forward with the purchase.

13. COMMENTS: FUTURE AGENDA ITEMS

- A. Review Ending Fund Balance Policy 6022 – (April)
- B. RFQ Architect selection (April/May)

14. EXECUTIVE SESSION

Superintendent Evaluation (Approximately 45 Minutes) to return to no action. *Chairman Lowe moved the meeting to Executive Session at 7:47 for approximately 45 minutes to return to no action.*

15. ADJOURNMENT: *Chairman Lowe returned to regular session at 8:03 and adjourned the meeting.*

Respectfully Submitted:

Dave Holmes
Secretary/Superintendent

Approved by:

Eric Lowe
Chairman, Board of Directors