



**Green Mountain School District No. 103**

13105 NE Grinnell Road • Woodland, WA 98674 • (360) 225-7366 • FAX (360) 225-2217

**GREEN MOUNTAIN SCHOOL DISTRICT NO. 103**

**BOARD OF DIRECTORS**

CLARK COUNTY, WASHINGTON

**REGULAR BOARD MEETING MINUTES**

Tuesday, April 30, 2024, 6:30 PM

Green Mountain School 8<sup>th</sup> grade classroom  
and via Zoom connection

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chairman Eric Lowe called the Board Meeting to order at 6:30 p.m. Chairman Lowe led the Pledge of Allegiance.

**MEETING PARTICIPANTS PRESENT and VIA ZOOM MEETING:**

School Directors Present: Kessie Brown, Joyce Cooper, Kent Furman, Eric Lowe, Adam Dunn

Secretary/Superintendent: Dave Holmes

Principal: Jacqui Vansoest

Staff: Carla Whitmire

2. **APPROVAL AND/OR REVISION OF AGENDA:** *Director Furman made motion to accept the agenda with addition to Action Items, B. Accept resignation of Eric Lowe, Board Chair, effective May 1, 2024. Director Cooper seconded. Motion passed 4-1 (Director Lowe Abstained).*
3. **SAY SOMETHING POSITIVE:** Principal Vansoest shared that CISPUS was a blast and thanked the board for their support of this program! Director Cooper said it is a blessing to have such a beautiful drive to the school. Director Furman is glad our financial position makes us able to do everything we need to do. Director Brown loved reading the positive responses to the survey. Director Lowe agreed with Director Brown. Director Dunn is happy his daughter enjoys coming to school.
4. **APPROVAL OF MINUTES:**  
March 26, 2024, Regular Board Meeting: *Director Furman made motion to approve the minutes as written. Director Cooper seconded. Motion passed 5-0.*
5. **CORRESPONDENCE**  
A. Clark County Elections Certification: This letter confirms the special election for the levy has been certified.
6. **DONATIONS - None**
7. **REPORTS – Informational and Non-Action**

**Superintendent's Report:** Superintendent Holmes shared bus purchase plan is on hold until he can work with Mitch to get the process started. A new bus will cost around \$200K. Food Service process is moving forward. Superintendent Holmes and Principal Vansoest are working on a survey of electives for incoming 5<sup>th</sup>-8<sup>th</sup> grade students.



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**Budget Status Report:** Ending fund balance is at \$1.325M. Teacher and student laptops have been ordered. Superintendent Holmes is looking at upgrades for the view boards.

**Review of Board Priority Calendar:** The board reviewed the calendar, and it is up to date.

**Principal's Report:** Principal Vansoest shared that CISPUS went very well and was fun. There were a few last-minute illnesses where students had to stay home, and one student had to go home during the week. This is the first-year students participated in the low ropes course. It was met with mixed reviews. A Green Mountain School alumni and brother of one of our teachers who is currently attending WSU, made a presentation to the 4<sup>th</sup> grade class regarding science and STEM. The students loved the presentation. The school participated in the first full evacuation drill where students were evacuated onto buses. Everyone did a great job, and students were on the buses within 8 minutes. The academic award assembly for the second trimester was held. Attendance, GPA, teacher awards, and principal awards were handed out. The PTSO ran a hygiene drive where students donated products to the Lyon's Club. Student participation was high with a variety of products being donated. Principal Vansoest shared the annual academic showcase held was well attended. Reproductive health classes have started, and most students are participating. The final leadership team meeting was held, and they are ready to choose a final science curriculum for K-5<sup>th</sup> grades.

**Legislative Report:** Director Cooper shared there was an interesting article in the WSSDA Direct magazine regarding the financial state of Washington schools. She shared Washington is opposite from other states in that the highest poverty schools receive less funding than those with the lowest poverty rate. Other states give the lowest poverty schools the highest funding. Director Cooper participated in a webinar which shared information on school finance, bargaining thoughts, and budgeting which was interesting. Director Cooper shared that on the WSSDA website there is a topic under the new director network regarding superintendent evaluations. She would like to talk with the board regarding possible changes to our current evaluation of the Superintendent.

### **8. PUBLIC COMMENTS / COMMUNITY INPUT - None**

### **9. ACTION ITEMS**

A. Approval of Superintendent contract through 6/30/2025.

*Director cooper made motion to approve the Superintendent contract through June 30, 2025.*

*Director Furman seconded. The motion passed 5-0.*

B. Approve resignation of Eric Lowe, Board Chair effective May 1, 2024.

*Director Furman made a motion to accept the resignation of Eric Lowe, Board Chair effective May 1, 2024. Director Dunn seconded. Motion passed 4-1 (Chairman Lowe abstained). Director Furman thanked Chairman Lowe for his service.*

### **10. CONSENT AGENDA**

*The consent agenda will be acted upon with a single motion unless a board member desires to remove an item from the agenda.*

A. Main Consent Agenda

- 1) Approve payroll direct deposits of \$94,976.17



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- 2) Approve benefit warrants 25411 through 25416 totaling \$30,856.22
- 3) Approve electronic payroll accounts payable payments totaling \$52,755.91
- 4) Approve electronically paid federal withholding taxes of \$9,002.34
- 5) Approve capital projects warrants 815 through 815 totaling \$1,293.60
- 6) Approve electronically paid capital projects and general fund payments of \$20,896.82
- 7) Approve general fund accounts payable warrants 25417 through 25431 totaling \$35,442.29  
PCard Transaction Log
- 8) Approve ACH transfer to Dept. of Revenue for use tax totaling \$208.34
- 9) Approve ACH transfer to Dept. of Licensing for Dyed Diesel Tax totaling \$217.29
- 10) Approve 2024-25 Classified and Certificate Wage Scales  
Certificated Wage Scale  
Classified Wage Scale
- 11) Approve issuance of Certificated Teacher Contracts for 2024-25 School Year:  
Alysia Aldred  
Melissa Bauder  
Jessica Jones  
Katie Kipp  
Jeni Lewis  
Nathan Lowry  
Nicole McClennen  
Emily Roggenkamp  
Gina Smith  
Mark Williams  
Kimberly Zumstein-Combs
- 12) Approve ACH PFML/LTC payments totaling \$2,811.71

*Director Furman made a motion to approve the consent agenda as presented. Director Cooper seconded. Motion passed 5-0.*

## **12. DISCUSSION ITEMS**

- A. Survey Results – Director Furman liked that students were straight forward with main topics being better food and more recess. One interesting response from students was that they love math which Principal Vansoest attributed to the new math curriculum. Overall, the responses were very positive.
- B. Board workshop to interview architects for the capital projects grant on hold until OSPI notification – Superintendent Holmes shared that this is still on hold.
- C. Review Ending Fund Balance Policy 6022 – The board decided to keep the policy at 60 day ending fund balance. Superintendent Holmes will work on an update regarding a statement about a resolution being passed for temporarily adjusting the ending balance.
- D. Brick building walkway upgrade- Superintendent Holmes will move forward with planning the replacement of the current structure with steel steps, ramp, and trecks-type decking.

## **13. COMMENTS: FUTURE AGENDA ITEMS**

- A. Budget planning – Superintendent Holmes will invite Mitch to the next board meeting to discuss budget plans.

Principal Vansoest would like the board to look at the school policy regarding student technology at usage at school.



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Director Cooper would like to look at changing the superintendent evaluation process.

**14. ADJOURNMENT:** Chairman Lowe adjourned the meeting at 8:28 p.m.

Respectfully Submitted:

Approved by:

Dave Holmes  
Secretary/Superintendent

Kent Furman  
Vice-Chairman, Board of Directors