

Non-Resident Students

Consistent with Chapter 28A.225 RCW, any student who resides outside the district may make application for attendance in the Green Mountain School or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for non-resident attendance or home-based instruction will be considered on an equal basis.

The Green Mountain School District Board of Directors directs the superintendent to annually inform parents of the inter-district enrollment options and parental involvement opportunities. Information on inter-district acceptance policies will be provided to non-residents on request. Providing online access to the information satisfies the requirements of this policy unless a parent or guardian specifically requests information to be provided in written form. The district will not charge any transfer fees or tuition costs for enrolling eligible non-resident students.

A parent or guardian must apply for admission on behalf of his or her child by completing the appropriate district application. The superintendent will develop an application form which contains information including, but not limited to, the current legal residence of the child and the school district in which he or she is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district and the specific building and grade level in which the student desires to be enrolled if accepted by the district.

Basis for accepting or rejecting an application

The superintendent will accept or reject an application for non-resident admission based upon the following standards:

- A. Whether acceptance of the non-resident student would result in the district experiencing financial hardship;
- B. Whether in the grade level or class at the building in which the student requests to be enrolled has the capacity for additional students;
- C. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting release from his or her district of residence;
- D. Whether the student's disciplinary records or other documentation indicate a history of violent or disruptive behavior or gang membership;
- F. Whether the student has been expelled or suspended from a public school for more than ten consecutive days, in which case the student may apply for admission under the district's policy for readmission and reengagement of suspended or expelled students; and
- G. Whether enrollment of a nonresident student would conflict with a district innovation academy cooperative under RCW 28A.340.080.

In the best interest of students and families, the district will give priority to siblings of current non-resident students when considering applicants from non-resident students.

The superintendent and/or designee is authorized to conduct reasonable activities to verify the actual legal residence of any student attending in the Green Mountain School District. Misrepresentation to attain resident status in the district may be considered sufficient reason to deny a non-resident application from the same student.

Admission or Denial: Notice of decision and appeal of decision

Applications for admission of a non-resident student for the current school year will be approved or denied within forty-five (45) calendar days. Applications for admission for the upcoming school year may be accepted at any time, and will be prioritized by date received when all other factors are equal. For students seeking entrance in the fall, the decision to approve or deny the application may be delayed until enrollment of resident students can be determined.

The superintendent, in a timely manner, will provide all applicants with written notification of the approval or denial when a decision is reached. If the student is to be admitted, the superintendent or the superintendent's designee will notify the resident district and make necessary arrangements for the transfer of student records.

If the application is denied, the superintendent will notify the parent or guardian of the reason(s) for denial and the right to petition the board of directors, upon five school business day's prior notice, for review of the decision and to have a hearing before the board at its next regular meeting. Following the hearing by the board, a final decision will be promptly communicated to the parent in writing.

The final decision of the district to deny the admission of a non-resident student may be appealed to the Superintendent of Public Instruction or his or her designee pursuant to the process detailed in RCW 28A.224.230(3).

Revocation of Non-Resident Acceptance

Any approval of a request for a non-resident student to attend the Green Mountain School District shall be only for the current school year and the parent/guardian shall submit a new request by June 30 of the current year if they intend to continue attendance in the district. Non-resident students currently attending in the district will be prioritized for placement before new applications; failure to submit a non-resident application by June 30 may result in a loss of priority status.

The district reserves the right to revoke the acceptance of a non-resident application at any time throughout the school year if:

1. Regular attendance, including timely morning arrival, is not maintained;
2. The non-resident student does not follow the rules and regulations applicable to all students attending in the district;
3. It becomes necessary to change the education program/settings/placement of the non-resident student, and there is not space or capacity in the program needed by the student;
4. Information provided by the applicant (including parent/guardian) is incomplete or has been misrepresented.

5. The parent's full-time certificated or classified employment with the district ends;
6. The non-resident students placement at the beginning of each school year displaces a resident student, or if space in the grade level classes or programs becomes unavailable;

When any of the above reasons occur, the non-resident transfer shall become null and void.

Children of full-time employees

1. Pursuant to RCW 28A.225.225, a nonresident student who is the child of a full-time certificated or classified employee will be permitted to enroll:
 - a. At the school to which the employee is assigned;
 - b. At a school forming the district's kindergarten through twelfth grade continuum which includes the school to which the employee is assigned; or
 - c. At a school in the district that provides early intervention services pursuant to RCW 28A.155.065 and/or preschool services pursuant to RCW 28A.155.070, if the student is eligible for such services.
2. The district may reject the application of a student who is the child of a full-time employee if:
 - a. Disciplinary records or other evidence supports a conclusion that the student has a history of convictions, violent or disruptive behavior or gang membership; or
 - b. The student has been expelled or suspended from a public school for more than ten consecutive days (however, the district's policies for allowing readmission of expelled or suspended students and the required reengagement procedures under this rule must apply uniformly to both resident and nonresident applicants seeking admission, pursuant to RCW 28A.225.225(2)(b)); or
 - c. Enrollment of the nonresident child would displace a child who is a resident of the district.
3. If a non-resident student is the child of a full-time employee and has been enrolled under Section 1 above, the student must be permitted to remain enrolled at the same school or in the district's kindergarten through twelfth grade continuum until:
 - a. The student completes their schooling; or
 - b. The student has repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations.

Student Transportation

Parents of non-resident students bear the full responsibility for transportation of their children to Green Mountain School. The district will provide bus transportation of non-resident students only when space is available on existing bus routes and when such service does not incur a significant additional expense for the district. District bus routes will not be altered to pick up non-resident students, however collector bus stops outside the district boundaries may be established by the superintendent.

Green Mountain School District No. 103

Effective Date: March 22, 2017

Board Policy 3141

Section: Students

Cross References:

3120 Enrollment

Legal References:

RCW 28A.225.220 Adults, children from other districts, agreements for attending school

RCW 28A.225.225 Applications from nonresident students or students receiving home-based instruction – Acceptance and rejection standards – Notification

RCW 28A.225.240 Apportionment credit

RCW 28A.225.290 Enrollment options information booklet

RCW 28A.225.300 Enrollment options information to parents

WAC 392-137 Finance – Nonresident attendance

Management Resources:

Policy News October 2015

Policy News June 2003

Policy News September 1999

Classification: Essential

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