

Green Mountain School District No. 103

13105 NE Grinnell Road, Woodland WA 98674

360-225-7366

POSITION ANNOUNCEMENT FOR:

Temporary (may become permanent)

Para-SPED Educator / Flexible Classified

(Open Until filled. Anticipated start date Immediately.)

Green Mountain School District is a small, rural district with a single K-8 campus of about 5 acres located in north Clark County, Washington. The school has 12 teachers and about 170 students and has a long history of providing quality education to students in a close-knit, small-school environment. The school enjoys strong community and parent support. Our staff is an effective team that works together to do what needs to be done for our students. Due to increased enrollment, we're looking for a fantastic new member for our team!

General Responsibilities

Reporting directly to the Special Education Teacher, the Special Education Paraeducator is responsible for supporting and assisting students with disabilities in various school settings. The Special Education Paraeducator, consistent with the individual education plan (IEP) assists the Special Education Teacher with lesson plan preparation; one-on-one and small group instruction; classroom management; student observation and assessment; and communication with parents and staff.

Work Schedule: Five days, six hours per day. Anticipated shift – 8:20 a.m. to 2:50 p.m. Benefits eligible position with state retirement if the position becomes permanent. Personal leave and sick leave per district policy.

Wage: Per district schedule. Minimum \$21.76 per hour to a maximum of \$28.38 per hour depending on experience and training.

Minimum Qualifications:

1. Must meet Federal (ESSA) requirements for para-educators (items 2 and 3 below)
2. High school diploma or GED. Must be able to produce a diploma or GED certificate.
3. Associate degree or 2 years of college (74 credits), para-professional certification, or passing score on para-educator test.
4. Prefer experience as para-educator or other school employee, school volunteer, tutor, or similar.
5. Washington State Driver's License and reliable transportation.
6. Physical ability to stand or sit for extended periods, work both indoors and outdoors, walk about campus during recess, lift 50 pounds, perform various physical tasks of light to moderate activity.
7. Pass a criminal background check.

Essential Job Functions:

1. Assist the Special Education Teacher, consistent with IEP goals, in lesson plan preparation; one-on-one & small group instruction; classroom management; student observation & assessment; communication with parents and staff, in a variety of school settings.
2. Supervise students.
3. Collect data and report on student progress.
4. Maintain accurate data collection records.
5. Communicate with staff and parents as instructed by the Special Education Teacher.
6. Provide positive behavior management support, consistent with the IEP.
7. Attending to the physical needs of students, including moving and positioning students & assisting with personal hygiene needs.

The Green Mountain School District, 13105 NE Grinnell Road, Woodland, WA 98674, does not discriminate on the basis of race; creed; color; religion; sex; national origin; marital status; sexual orientation, including gender expression or identity; age; families with children; honorably discharged veteran or military status; the presence of any sensory, mental or physical disability; or the use of a trained dog guide or service animal. We provide equal access to the Boy Scouts of America and other designated youth groups. Inquiries regarding compliance and/or grievance procedures may be directed to the district's Title IX/RCW 28A.640 officer and Section 504/ADA coordinator, Superintendent Tyson Vogeler at 360-225-7366 or tyson.vogeler@greenmountainschool.us.

8. Participate in staff meetings, in-service programs, workshops, and seminars. Participate as a member of the education team.

Knowledge and Abilities:

1. General knowledge in core content areas of reading, writing, and mathematics. The ability to provide academic support to struggling students in mathematics through pre-algebra level is preferred. Experience in math instruction is beneficial.
2. Ability to work with all students and adjust to their individual needs.
3. Effective written and verbal communications skills are required. Keyboarding skills and computer experience are preferred.
4. Attention to detail and the ability to complete assigned task efficiently.
5. Ability to follow detailed instructions and work independently without direct supervision. Problem-solving skills are needed to work through problems or challenges in assignments.
6. Flexibility through changes in assignments or situations, ability to adapt to new circumstances.
7. The ability to maintain confidentiality is required.

Position is open until it is filled. Applications will be reviewed on receipt. References will be contacted.